**Date:** 3/5/14 **Time:** 7:00 am EST/3:00pm EAT

**Duration:** 1 hour

**Location:** Google Hangouts/Skype

**Attendees:** John Goodwin, Gregory Ferguson, Muhammad Msoma

**Recorder:** John Goodwin

**Meeting Topics:**

* Better ways to conduct an online meeting.
* Narrowing down app ideas to 5.
* Next step in project.

**Goals to accomplish by next meeting:**

* Find best way to set up meeting.
* Decided what app idea you want to do the most.

**Meeting Outcome:** Again we had major issues with connecting to our Zanzibar team mates so John and Gregory discussed the topics through a Skype chat, wrote down their ideas, sent this information to the Zanzibar team, and asked them to do the same. Skype address were exchanged but we had difficulty locating each other on Skype hopefully this problem will be resolved by the next meeting.